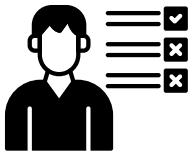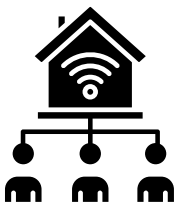# EVALUABILITY CHECKLIST

Staff Skills and Knowledge

- ☐ Staff understand basic evaluation concepts and terminology.
- ☐ Staff have received training or coaching in evaluation methods.
- ☐ Staff can collect, manage, and analyze program data.

Organizational Culture and Leadership Support

- ☐ Leadership values and supports evaluation activities.
- ☐ Evaluation findings are regularly discussed and used for decision-making.
- ☐ There is a culture of learning and improvement.

Data Collection and Use

- ☐ Data collection systems are in place and functioning.
- ☐ Data quality is monitored and maintained.
- ☐ Data are used to assess progress toward program goals.

Resources and Gaps

- ☐ Budget includes resources for evaluation activities.
- ☐ External evaluation support is available if needed.
- ☐ Gaps in evaluation capacity have been identified and addressed.

Stakeholder Engagement

- ☐ Stakeholders are involved in defining evaluation questions.
- ☐ Evaluation results are shared with stakeholders.